

**APPLICATION  
FOR CONDITIONAL USE**

**CITY OF HOSCHTON, GA  
PLANNING AND DEVELOPMENT  
79 City Square  
Hoshton, GA 30548  
706-654-3034**

**Applicant Information:**

**Name:**

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**Address:**

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**City, State, Zip:**

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**Phone:**

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**E-mail:**

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**Property Owner Information: *(if different from applicant)***

**Name:**

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**Address:**

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**City, State, Zip:**

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**Phone:**

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**E-mail:**

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The property owner, must sign the following form; if the applicant is not the property owner, you must submit evidence of property owner approval to file this application by submitting the property owner authorization form.

**Property Information:**

**Tax Map and Parcel Number:**

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**Address (if one has been assigned):**

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**Acreage of Property:**

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Note: You must attach a metes and bounds legal description of the property. A boundary survey may be required; submit a copy if available.

**Existing Zoning District:**

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**Proposed Use:**

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**Property Owner Authorization**

I swear that I am the owner of the property which is the subject matter of this application, as shown in the records of Jackson County, Georgia.

**Name of Owner(s):**

\_\_\_\_\_

**Address:**

\_\_\_\_\_

**Phone Number:**

\_\_\_\_\_

**Signature of Property Owner:**

\_\_\_\_\_

**I authorize the person named below to act as applicant in the pursuit of this application.**

Name of Applicant(s):

\_\_\_\_\_

Address:

\_\_\_\_\_

Phone Number:

\_\_\_\_\_

Property owner personally appeared before me

\_\_\_\_\_

who swears that the information contained in this authorization is true and correct to the best of his or her knowledge and belief.

\_\_\_\_\_

**Notary Public**

\_\_\_\_\_

**Date**

**CAMPAIGN CONTRIBUTIONS DISCLOSURE FORM  
(REQUIRED TO BE COMPLETED BY APPLICANT)**

O.C.G.A. § 36-67A-3[c] Disclosure of campaign contributions:

When any applicant for zoning action has made, within two years immediately preceding the filing of the applicant’s application for the zoning action, campaign contributions aggregating \$250.00 or more to a local government official who will consider the application, it shall be the duty of the applicant to file a disclosure report with the governing authority of the respective local government showing:

- (1) The name and official position of the local government official to whom the campaign contribution was made; and
- (2) The dollar amount and description of each campaign contribution made by the applicant to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.

I hereby certify that I have read the above and that (check which one applies):

|                 |       |                   |       |
|-----------------|-------|-------------------|-------|
| <b>I have**</b> | _____ | <b>I have not</b> | _____ |
|-----------------|-------|-------------------|-------|

Within the two years immediately preceding this date, made any contribution(s) aggregating \$250.00 or more to any local government official involved in the review or consideration of this application.

\*\*If you have made such contributions, you must provide the data required by this form.

\_\_\_\_\_

**Applicant’s Signature**

\_\_\_\_\_

**Date**

[application form continues on next page]

### CONDITIONAL USE DECISION CRITERIA

Per Section 8.04 of the Hoschton Zoning Ordinance, the following criteria are applicable to decisions on conditional uses. The applicant is urged but not required to substantiate the request by responding to these criteria which provide reasons for approving the application:

- (a) Whether the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.**

Response:

- (b) Whether the proposal will adversely affect the existing use or usability of adjacent or nearby property.**

Response:

- (c) Whether the property to be affected by the proposal has a reasonable economic use as currently zoned.**

Response:

- (d) Whether the proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.**

Response:

**(e) Whether the proposal is in conformity with the policy and intent of the comprehensive plan including the character area map and/or future land use plan map.**

Response:

**(f) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal.**

Response:

**(g) Whether the proposal would create an isolated zoning district unrelated to adjacent and nearby districts.**

Response:

**(h) Whether the proposal would have an impact on the environment, including but not limited to, drainage, soil erosion and sedimentation, flooding, air quality and water quality.**

Response:

[application form continues on next page]

To complete your application, attach/submit the following in addition to this completed form:

- \_\_\_\_\_ **Application fee** as established by resolution of the City Council (see fee schedule).  
Make check payable to the City of Hoschton.
  
- \_\_\_\_\_ **Metes and bounds legal description** of the property.
  
- \_\_\_\_\_ **Boundary survey plat** of the property; provided, however, that where no survey is available the Zoning Administrator may but is not obligated to, accept a map of the subject property from the Jackson County Tax Assessors or other reliable source.
  
- \_\_\_\_\_ **Letter of intent** describing the proposed use of the property or other action requested, which may include any special conditions voluntarily made by the applicant as a part of the request.
  
- \_\_\_\_\_ **Site plan** (15 copies plus digital copy in pdf format) of the property and proposed development at an appropriate engineering scale showing the proposed use and relevant information regarding proposed improvements. Site plans must show existing roads and streams, flood plains and wetlands where applicable, existing and proposed buildings and structures, parking and loading areas as may be applicable, areas of existing vegetation or parts of the site to be landscaped, conceptual information about drainage and stormwater management, and other information as reasonably required by the Zoning Administrator.

Please be advised of the following rezoning procedures:

The zoning administrator will determine whether the application is complete (incomplete applications will not be processed). Public notice of meetings (including sign on property and newspaper notice) of completed applications will be accomplished by the city. A staff report and recommendation will be prepared by the zoning administrator and submitted to the Hoschton Planning and Zoning Commission (which meets once a month) and Hoschton Mayor and City Council (regularly meets once monthly). The Planning and Zoning Commission will make a recommendation on the application, but the final decision is by the Hoschton City Council. Applicants are required to attend the Planning and Zoning Commission meeting and public hearing before the Mayor and City Council. Contact the zoning administrator for specific dates of meetings during which your application will be considered.

|  |                       |
|--|-----------------------|
| <b>FOR OFFICE USE ONLY:</b>  |                       |
| _____ : <b>APPROVED</b>  | _____ : <b>DENIED</b> |
| <b>AMOUNT PAID:</b> _____  | <b>DATE:</b> _____    |
| <b>FORM OF PAYMENT:</b> <input type="checkbox"/> <b>CHECK #</b> _____ <input type="checkbox"/> <b>CREDIT CARD</b> <input type="checkbox"/> <b>CASH</b> |                       |