



SPECIAL CALLED MEETING MINUTES

CALL TO ORDER AT 6:30PM

ROLL CALL

Councilmember, Shantwon Astin
Councilmember, Adam Ledbetter
Councilmember, Hope Weeks

Also Present:

City Attorney, Thomas Mitchell
Justin Kilgore, City Planner
Staff Member, Jennifer Harrison
Media, Alex Buffington

A. OLD BUSINESS

None

B. NEW BUSINESS

1. Appoint City Judge

City Attorney, Thomas Mitchell stated that we have two judges in mind, Judge Steele, He is the Chief Judge from Lawrenceville and Judge Crawford, Chair of the election board for Jackson County. City Attorney stated that Judge Crawford may be a conflict since he is in public office. City Attorney suggested that we hold off on this until he can check on the conflict. Motion to table, Ledbetter, Second by Astin, all in favor.

2. Set court dates for 2020

Councilmember Weeks suggested that we hold off on this as well until we have clarification on Judge. Motion to table, Ledbetter, Second by Astin, all in favor.

3. Appoint Ethics Commission

Councilmember Ledbetter stated that he is working on setting a commission up to listen to the ethics complaints that are in place. City Attorney stated that this commission will stay active for two years (until 2022). No vote is necessary

4. Adopt Purchasing Policy

Justin Kilgore, City Planner stated that there are two options for the council review that JAT Consulting put together. The first policy is a completed updated policy and the second policy is

our existing policy with some adjustments. Both options update the thresh holes. Councilwomen stated that we had just received this policy late this afternoon and does not feel the council is ready to vote on that one.

A resolution was created and states:

Should the circumstances identified above arise, staff and the remaining elected officials will act as follows:

- 1. Staff shall alert the Mayor or Mayor Pro Tem to the need for the necessary expenditure.*
- 2. Staff will take any necessary steps (obtain bids, proposals or a purchase order).*
- 3. The bid, proposal, purchase order, or other documentation will be posted at City Hall for 24 hours and notice of the necessary purchase shall be place on the City's website.*
- 4. The Mayor or Mayor Pro Tem and one other Council member shall approve the purchase in writing.*
- 5. Upon such approval staff may proceed with the purchase and pay the vendor or service provider.*

Motion to approve Resolution 2020-001, by Astin, second by Ledford, All in favor

5. Appoint Citizen Advisory Board

Councilmember Astin suggested that we need to investigate this further before voting. Motion to table, Ledbetter, Second by Astin, all in favor.

6. Approve Municode Purchase

City Planner, Justin Kilgore stated that we do have this in budget this year for \$15,000.00. We do have a standing contract and has not updated since, November 2, 2015. Mr. Kilgore would as the council for us to proceed with this project. Motion to accept, Astin, Second by Ledbetter, all in favor.

7. Discussion of The Village at Hoschton

Mr. Scott Boiling is the President HOA Meeting. He has concerns about the trees in the right of way that align the neighborhood. Councilmember Astin stated that he would come to their next HOA Meeting and try to help find a solution. Mr. Boiling said that they are open for discussion to find a solution that will benefit the subdivision and the City.

A motion was made to have staff to fix 150 Hawthorne Way now and will continue to work on a solution for the bigger issues by Astin, Second Ledbetter, All in favor.

8. 2020 City Events

Motion to accept, Astin, Second by Ledbetter, all in favor.

9. Approval of the American Street Rodders use of City Square from April – October 2020.

Motion to accept, Ledbetter, Second by Astin, all in favor.

10. Approval of the Hoschton Heritage Arts Council's use of the Train Depot for 2020.
Motion to accept, Astin, Second by Ledbetter, all in favor.

C. EXECUTIVE SESSION (If necessary)

Motion to into Executive Session for Litigation. Motion to accept, Shatwon, Second by Ledbetter, all in favor.

Motion to come out of Executive Session by Ledbetter, Second by Astin, All in favor.

D. ADJOURN

Motion to adjourn by Ledbetter, Second by Astin, All in favor at 7:32pm