

Mayor
Ms. Debbie Martin

City Manager/Clerk
Ms. Jennifer Kidd-Harrison



Post 1
Mr. David Brown

Post 2
Ms. Christina Brown

Post 3
Dr. Fredria Carter-Sterling

Post 4
Mr. Scott Courter

Post 5
Mr. Jonathan Jackson

Post 6
Mr. James Lawson

Position (advertised until filled):

Public Works Department, Stormwater/Public Works Technician. Full-time position.

Location:

Hoschton, Georgia

Job Summary:

This position involves operating equipment and performing manual labor to participate in the completion of assigned duties. Work is performed under the supervision of the Public Works Director.

Essential Duties:

The following Duties are normal for this job. These are not to be construed as exclusive or all-inclusive. Other duties may be required as assigned.

- Operates a variety of equipment, machinery and tools used in department projects and activities, which may include a tractor, vac truck, mower, weed eater, hedge trimmer, clippers, leaf blower, chain saw, shovel, rake, and post hole digger.
- Performs various tasks associated with road, roadside and stormwater maintenance projects, which may include pothole patching, mowing/edging grass, cutting tree limbs and bushes, spreading seed and straw, repairing and replacing street signs, driving sign posts, attaching signs to posts, replacing street lights, removing litter, debris and dead animals from roads, inspecting and removing debris and sediment from culverts and catch basins, loading and unloading work materials and equipment, raking ground areas, digging holes or trenches, shoveling materials, and flagging traffic.
- Assists with maintenance of departmental equipment and vehicles.
- Regularly visit Construction sites and other permitted areas to visually assess stormwater management practices like sediment controls, detention ponds, and drainage systems for compliance with permits and best management practices. Assist Public Works Director with maintaining detailed inspection reports and keeping records for annual Stormwater audits.

Mayor
Ms. Debbie Martin

City Manager/Clerk
Ms. Jennifer Kidd-Harrison



Post 1
Mr. David Brown

Post 2
Ms. Christina Brown

Post 3
Dr. Fredria Carter-Sterling

Post 4
Mr. Scott Courter

Post 5
Mr. Jonathan Jackson

Post 6
Mr. James Lawson

- Assisting in the Water and Wastewater Department as needed including pump repair, collection, and distribution system repairs.
- Some after hours on-call work may be required.

Qualifications:

- High school diploma or GED.
- Must have a valid GA driver's license.
- GSWCC Level 1A – Blue Card (or higher) or ability to obtain Level 1B Certified Inspector – Red Card within 6 months.
- Strong detail-oriented work style.
- Ability to understand and follow written and oral instruction and work independently, if required.
- Must have a good working relationship with coworkers and the public.
- Safety procedures and practices are required as well as wearing safety equipment.
- Some knowledge of carpentry, mechanical, electrical and masonry skills
- Knowledge of basic office technology, such as computers, and printers
- Ability or willingness to learn how to operate such equipment as a backhoe, tractor, mowing equipment, woodchipper, chainsaw and various hand tools as required.
- Must be 18 years of age or older

Compensation is commensurate with experience. Benefits package includes health, dental, vision and retirement. Paid training, paid time off, and holidays. Please visit www.cityofhoschton.com under Career Opportunities for application and submission details.

The City of Hoschton is an equal opportunity employer and a certified Drug Free Workplace, a Certified City of Ethics and a member of the Georgia Municipal Association.

Please submit all resumes to: jwilliams@cityofhoschton.com

Hoschton City Hall
61 City Square, Hoschton, Georgia 30548
(706) 654-3034
www.CityofHoschton.com