



REGULAR SESSION
MINUTES

CALL TO ORDER by Mayor Martin at 6:00pm

INVOCATION/ MOMENT OF SILENCE by Dr. Sterling

PLEDGE OF ALLEGIANCE led by Mayor Martin

AGENDA APPROVAL A motion was made by C. Brown to approve the agenda with no changes, second by D. Brown, and all voted in favor.

MINUTES APPROVAL

1. November 14, 2024 Public Hearing
2. November 14, 2024 Work Session
3. November 19, 2024 Regular Session

A motion was made by D. Brown to accept the minutes with no changes, second by C. Brown, and all voted in favor.

OLD BUSINESS

1. Resolution 2024-54: A Resolution Accepting From KH Twin Lakes, LLC. The Dedication of 0.235 Acre South of Great Salt Lane, Developed As a Sewage Lift Station in Twin Lakes Planned Unit Development (PUD) And Authorizing the Recording of a Warranty Deed

A motion was made by C. Brown to accept the dedication pending receipt of the warranty deed, second by Sterling, and all voted in favor.

[DM-YES; DB-YES; CB-YES; SC-YES; FS-YES]

NEW BUSINESS

1. Authorize the city to initiate a rezoning request (Z-24-04) for its 11.25 acres of property on the north side of Peachtree Road (Map/Parcels 120/010B, 120/010E, 120/010I, and 120/010C) from R-1 (Single Family Low Density Residential District) to INST (Institutional) District

A motion was made by Courter to authorize the initiation of the rezoning, second by D. Brown, and all voted in favor.

[DM-YES; DB-YES; CB-YES; SC-YES; FS-YES]

2. Authorize the city to initiate a rezoning request (Z-24-05) for 11.5 acres (Kumar's "Enclave" project) from PUD (Planned Unit Development) District, Conditional per Ordinance Z-21-11 as modified by Ordinance Z-22-09, to PUD (Planned Unit Development) District Conditional, to modify certain zoning conditions

A motion was made by Courter to authorize the initiation of the rezoning, second by Sterling, and all voted in favor.

[DM-YES; DB-YES; CB-YES; SC-YES; FS-YES]

3. DDA Board Member Recommendations: Lendgrin Maddox and Mitchell Clark

A motion was made by Courter to approve the appointment of Lendgrin Maddox and Mitchell Clark to the Downtown Development Authority Board, second by Martin, and all voted in favor.

[DM-YES; DB-YES; CB-YES; SC-YES; FS-YES]

4. Personnel Policy Update: Paid Time Off

A motion was made by D. Brown to approve the changes to the personnel policy, second by Courter, and all voted in favor.

[DM-YES; DB-YES; CB-YES; SC-YES; FS-YES]

5. Water and Sewer Connection/ System Development Fees

A motion was made by Courter to approve the updated water and sewer connection fee schedule, second by D. Brown, and all voted in favor.

[DM-YES; DB-YES; CB-YES; SC-YES; FS-YES]

ADJOURN *A motion was made at 6:08pm by Martin to adjourn, seconded by Sterling, and all voted in favor.*

Upcoming Events:

December 18th @ 6:00pm Planning & Zoning Commission Meeting
December 19th @ 6:30pm Community Conversations: Mental Health Awareness
Special Guests: Judge Ben Green, Jessica Greene, & Takari Tatum

Members Present:

Debbie Martin, Mayor
David Brown, Mayor Pro-Tem
Christina Brown, Councilmember
Scott Courter, Councilmember
Fredria Sterling, Councilmember

Members Absent:

Jonathan Jackson, Councilmember
James Lawson, Councilmember

Also Present:

Jennifer Harrison, City Manager
Jen Williams, Assistant City Clerk
Ben Munro, Media

Approved:



Debbie Martin, Mayor

2-14-25

Date



Jennifer Williams, Assistant City Clerk



CITY OF HOSCHTON
STATE OF GEORGIA

RESOLUTION 2024-56

A RESOLUTION APPROVING UPDATED WATER AND SEWER CONNECTION FEES

WHEREAS, the City of Hoschton requested that the City Engineer investigate and evaluate the City's current water and sewer connection fees;

Now, therefore, based on the findings of the City Engineer, IT IS RESOLVED by the City Council of the City of Hoschton as follows:

1.

The charges for water and sewer connection fees, as more fully described in Exhibit A attached to this resolution, are hereby approved.


SO RESOLVED this 17th day of December, 2024.



Debbie Martin, Mayor



This is to certify that I am Deputy City Clerk of the City of Hoschton. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.



Jennifer Williams, Deputy City Clerk



CITY OF HOSCHTON CONNECTION FEES

WATER FEES

METER SIZE	METER (GPM)	WATER CONNECTION FEE
¾ INCH	20	\$4,600.00
1 INCH	50	\$11,500.00
1 ½ INCH	100	\$23,000.00
2 INCH	160	\$36,800.00
3 INCH	320	\$73,600.00 PLUS**
4 INCH	500	\$115,000.00 PLUS**
6 INCH	1000	\$230,000.00 PLUS**
8 INCH	1600	\$368,000.00 PLUS**
12 INCH	2800	\$1,219,000.00 PLUS**

FIRE SUPPRESSION FEES

METER SIZE	COST	MAINTENANCE FEE
MINIMUM 6 INCH	\$14,150.00 PLUS **	\$275.00 MONTHLY FEE
8 INCH	\$18,875.00 PLUS **	\$275.00 MONTHLY FEE
10 Inch	\$27,155.00 PLUS**	\$275.00 MONTHLY FEE
12 Inch	\$62,525.00 PLUS**	\$275.00 MONTHLY FEE

** LARGE METERS (3 IN. -12 IN.) ARE INSTALLED BY CITY APPROVED CONTRACTOR IN ACCORDANCE WITH CITY STANDARDS AND APPROVED DRAWINGS. ALL WATER CONNECTIONS WILL BE METERED, AND ALL FEES APPLY REGARDLESS OF INTENDED USE.

SEWER FEES

WATER METER SIZE		SEWER CONNECTION FEE
¾ INCH		\$8,800.00
1 INCH		\$22,000.00
1 ½ INCH		\$44,000.00
2 INCH		\$70,400.00
3 INCH		\$140,800.00
4 INCH		\$220,000.00
6 INCH		\$440,000.00
8 INCH		\$704,000.00
12 INCH		\$2,332,000.00

SEWER CONNECTION FEES ARE BASED OFF OF WATER METER SIZE

CITY OF HOSCHTON
STATE OF GEORGIA

RESOLUTION 2024-57

**A RESOLUTION APPROVING AN UPDATE TO THE PERSONNEL POLICY
REGARDING PAID TIME OFF**

WHEREAS, the governing body of the City of Hoschton ("City") desires to amend the personnel policy, such that employees are aware of their rights and obligations relating to employment by the City; and

WHEREAS, the City has reviewed the personnel policy and wishes to amend Section 11.1 PAID TIME OFF (PTO), as described in "Exhibit A" attached to this resolution.

NOW, THEREFORE BE IT RESOLVED that the governing body of the City of Hoschton does hereby adopt the amended personnel policy and directs the Mayor and City Manager to sign such documents and take such actions as are necessary to ensure that the personnel policy is made available to City staff.

SO RESOLVED this 17th day of December, 2024.



Debbie Martin, Mayor



This is to certify that I am Deputy City Clerk of the City of Hoschton. such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:



Jennifer Williams, Deputy City Clerk

"Exhibit A"

SECTION 11 – TIME OFF

11.1 PAID TIME OFF (PTO)

The City recognizes the importance of offering time off for rest, relaxation, scheduled doctor appointments for employee and immediate family, and sick time for the employee or to care for an immediate family member. Therefore, PTO is provided each year based on years of service from the last date of hire. Regular full-time employees are eligible for paid time off accrual as outlined below:

Personal leave is paid leave that is available only to regular full-time employees. Full-time employees laid off due to position discontinuation, lack of funding, or due to legitimate circumstances may still receive accumulated paid leave. The City Manager shall decide when legitimate circumstances exist. Personal leave is not payable to terminated full-time personnel.

All regular full-time City employees begin accumulating personal leave days after their 3 Month (90 Day) Probation period has ended. All PTO is computed annually based on the Employee's date of employment. Up to 160 hours of personal leave for a calendar year may be accumulated and carried forward to the next 12-month period. Any leave accumulated beyond 160 hours as of December 31st each year will be forfeited.

Accumulated PTO hours may be cashed in twice per year, once during the period January-June and once during the period July-December. Requests must be submitted with at least a two-week notice to the payroll department and require approval from the City Manager. An employee must cash in a minimum of 20 hours up to a maximum of 40 hours per request.

Eligible employees (except for probationary employees in their "original probation period") can take leave immediately once hours have been accrued and approved by Department Head and City Manager.